

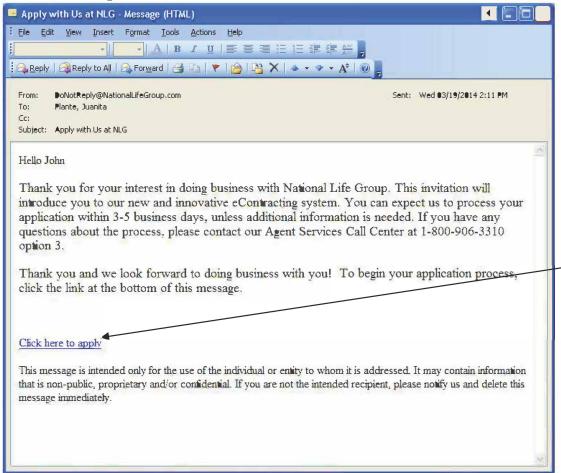


LSW contracting instructions for Freedom Equity Group Agents

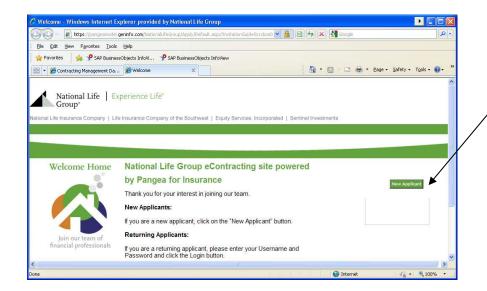
All LSW contracting must be completed online. An email invitation must be requested from FEG, and will be sent directly to the agent.

To receive the Contracting invite email, please send an email request to lswcontracting@fegcorp.com In the subject line, please put: LSW CONTRACTING REQUEST along with your NAME and your FEG code.

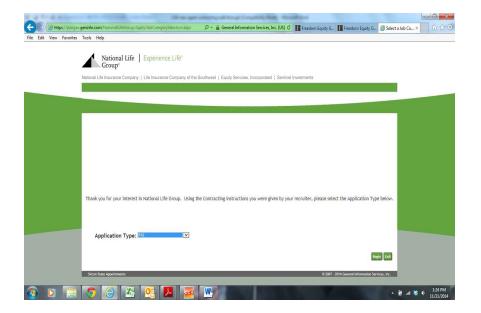
You will receive the following invite. Step by step instructions are listed below. Please take note of the important notices at the end of this document.



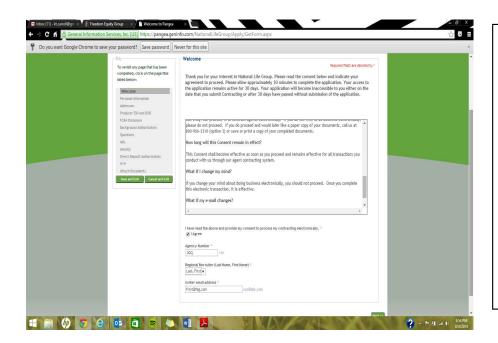
You may receive the customized email invite with a link to apply.



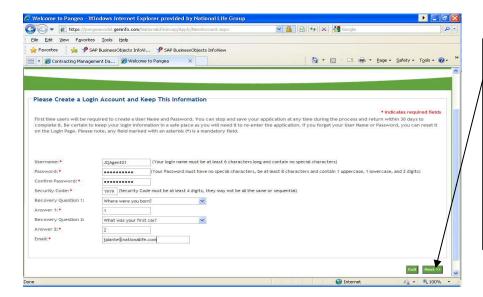
The link
brings you to
the Log In
page where
you will click
on the
New Applicant
button.



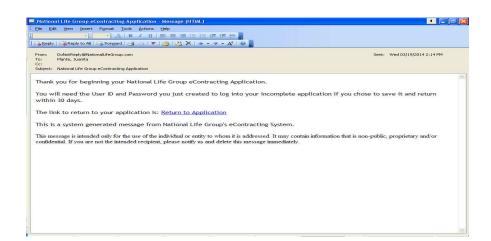
You will be asked for an Application type please select "LOA" and hit begin.



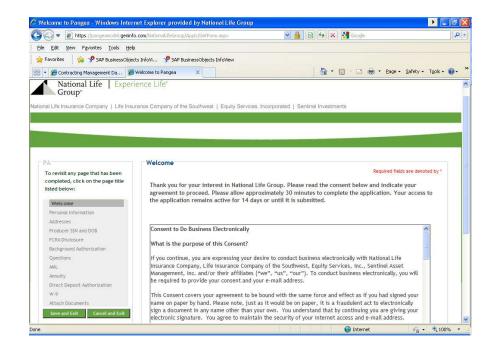
Please make sure your
Agency number is the same
as the one provided to you
on your invitation email.
Please check before
continuing that these match.
The recruiter should read
Fegcorp (please don't
change this field) and the
inviter email address will
display
lswcontracting@fegcorp.com
(please don't change this field).



Complete this screen to create a Login Account.
Keep this information.
Click the
Next button.

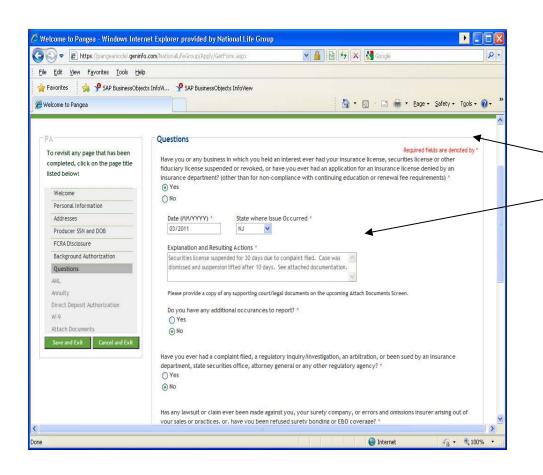


An email is generated with a link that will allow you to return to the application to complete it within 30 days if you decide to save and complete it at a later date.



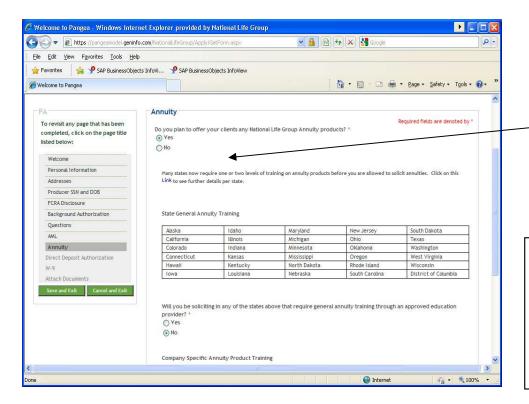
You can now go through the series of online screens to complete your application.

NOTE: You can click back to any previous screen, but you must first complete and Save the screen you are currently on.



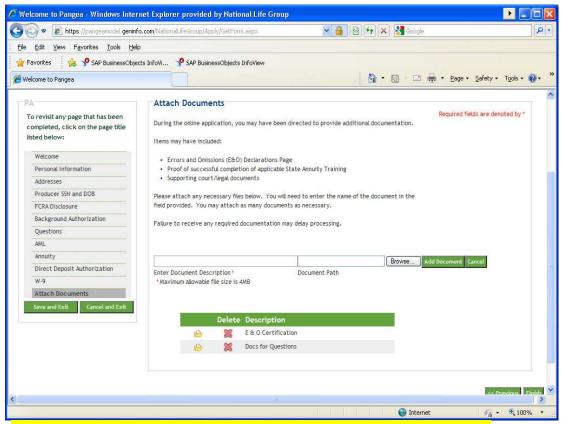
On the Questions screen, any questions answered "Yes" will open up to provide space for you to provide details.

NOTE: Please
be prepared to
attach any
supporting
documentation
on the upcoming
Attach
Documents



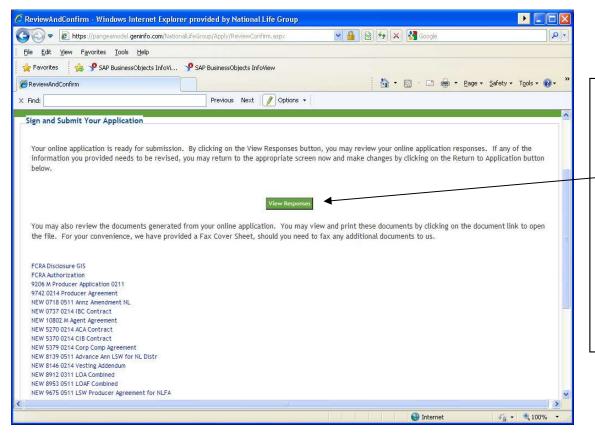
On the Annuity screen, if you answer "Yes", you will be provided with a link of Annuity Training Requirements by State.

NOTE: We also display on the screen those states that require General Annuity Training And Company Specific Annuity Product Training.

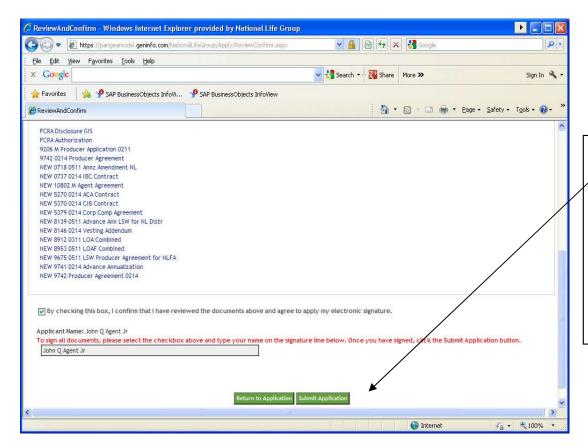


On the Attach
Documents
screen, a list
of possible
items to
attach is
provided. (i.e.,
E&O cert,
proof of State
Annuity
Training,
Supporting
Docs, etc.)

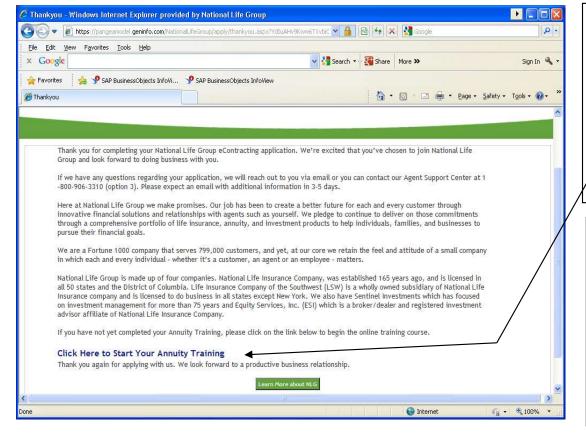
- Please make sure to attach the items to complete your contracting here.
- State License
- Errors and Omissions
- Voided check
- AML (if not completed you may submit at the time of your first business.)



On the Sign and Submit screen, you can view your online application responses by clicking on the View Responses button.

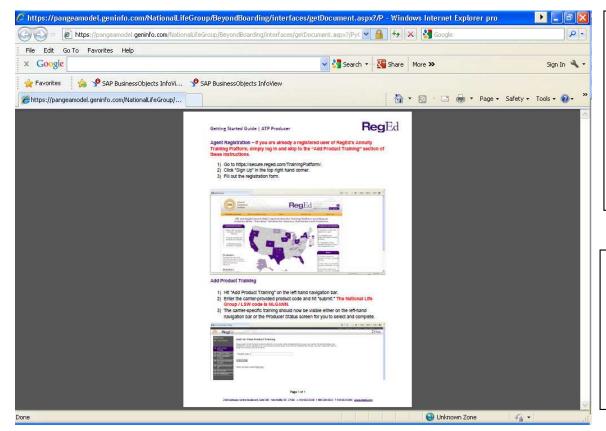


Scroll down to the bottom to electronically sign the application and click on the Submit Application button



After submitting the application, you will see a Thank You screen that will provide a link to begin your Annuity Training.

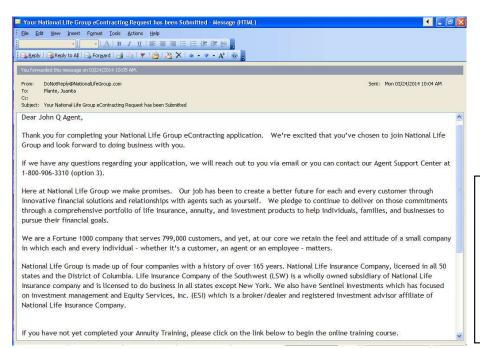
NOTE: You also have the choice to click on Learn More about NLG
Which will take you to the "About Us" page of NLG website.



When the
Annuity
Training link
is selected,
instructions
are provided
on how to log
into RegEd.

NOTE:

Within the instruction page, is a direct link to Reg Ed.



Once the application is submitted, a Thank You email is generated to the Agent that provides the same Annuity Training link at the bottom.

The application is now in the hands of FEG.

Once the contracting has been approved, the Agent will receive a Welcome email.

IMPORTANT NOTICES:

1. Prior to submitting your forms online, you have the opportunity to attach your supporting documents online. Your supporting documents are proof of e&o, void check, state license(s), proof of AML. This is done on the "Attach Documents" tab.

- 2. It is your upline recruiter/founders responsibility to complete your transmittal. A transmittal is REQUIRED to complete your LSW contracting.
- 3. Transferring agents: LSW does not allow dual contracting. You are free to transfer if you have no business within the last 6 months. If you have business in the last 6 months, or your current contract is less than 6 months old, you will need the proper release paperwork signed by prior MGA. LSW release is available from www.freedomequitygroup.com or by email to lswcontracting@fegcorp.com
- 4. AML training must be from approved vendor or taken from www.reged.com. More info on this will follow once you are appointed. You will get a welcome email from LSW upon your acceptance that includes your user ID and instructions on how to complete your AML training.

All submitted contracts should include Full Supporting Documents

Supporting documentation:

- State License(s)
- Voided check for FEG's 1099 EFT Form
- Proof of E&O
- Proof of Anti-money laundering,
- Continuing Education Proof (Annuity)
- Detailed letter of explanation for any credit/background issues.

If you don't have E&O coverage it will be the individual agent's responsibility to turn it in prior to soliciting business or receiving commissions/overrides. You can't be paid on personal business or overrides until your E&O is submitted to the carrier.

For any questions, please contact your upline recruiter or call the FEG Licensing Department at 877-329-6608.